

The Christ Hospital IRB
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(I.4.A, I.4.B, I.4.C)

Number: 1.14
Effective Date: 11/08
Revised/Reviewed Date: 09/22

STANDARD OPERATING PROCEDURE

Community Outreach on Human Subjects Research

POLICY:

The Christ Hospital has the responsibility to provide information and promote understanding of human subjects research for participants, prospective participants and the community. The IRB will develop materials and engage in outreach activities to accomplish this goal.

PROCEDURE

IRB Staff/Chair:

- Reviews pamphlets/brochures from the hospital PR/Marketing, study Sponsors, and approves for use for researchers to distribute
- Orders and distributes the OHRP brochure “Becoming a Research Volunteer” to research departments and investigators as needed
- Maintains a mechanism to receive complaints from participants or others in a confidential manner. (See SOP 3.08 Complaints and Inquiries for Research Participants, Investigators, Research Staff, and the Community)
- Ensures TCH IRB website contains updated information
- Maintains TCH Sharepoint page
- Periodically evaluates information given to prospective research participants for accuracy/updating
- If an investigator is using recruitment materials for a particular study, reviews and approves all materials as outlined in IRB SOP 2.06, “News Releases or Recruitment Materials Regarding Research”
- Arranges quarterly meetings with The Lindner Center to review any community outreach reports recorded by Lindner Center

IRB Committee Members:

- May volunteer for speaking engagements for community groups
- Reviews and comments on educational information prepared by IRB staff

Investigators:

- Assures that each consent form contains a contact number for research subjects to use regarding questions, concerns or complaints about his/her rights as a research participant
- Provides information, if requested, for outreach education to community groups

- If using recruitment materials for a particular study, follows guidelines as outlined in SOP 2.06, “News Releases or Recruitment Materials Regarding Research”